

Have you ever been convicted of a felony or misdemeanor? Yes No

If yes, please state all pertinent information concerning each conviction, including date, place and nature of conviction: (If you have been convicted it does not automatically mean you will not be considered for a volunteer opportunity. What you were convicted of, and how long ago, are important.)

Have you ever been employed by the Juniata County Library? If yes, please indicate where and the period of employment. Yes No

Have you ever been known by any other name(s) which the Juniata County Library will need to know to verify any of the information contained in this application? Yes No

If yes, give name(s) and identify the related school, employer, etc.

Education

School Attended	Circle Highest Year Completed	Name and City	Did you Graduate? (circle)	Major Subject or Degree Received
High School	9 10 11 12		Yes No	
Vocational or Business School	Indicate number of months _____		Yes No	
College or University	1 2 3 4		Yes No	
Graduate School	1 2 3 4		Yes No	
Other Courses Or Special Training	Indicate number of months _____		Yes No	

Please indicate any special skills or hobbies that may qualify you for a volunteer position: (Examples: computer skills, member of a book club, enjoy working with children, like to tell stories, etc.)

Continue on other side →

Employment/Volunteer Record

Please start with current or most recent position first.

<u>Place of Employment and Address:</u> 	Position Title: Main Duties:
Phone Number:	Reason for Leaving:
Supervisor's Name and Title:	Dates of Employment: From _____ to _____
May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No	

<u>Place of Employment and Address:</u> 	Position Title: Main Duties:
Phone Number:	Reason for Leaving:
Supervisor's Name and Title:	Dates of Employment: From _____ to _____
May we contact this employer: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please indicate why you are interested in volunteering at the Juniata County Library or why you love libraries:

Continue on other side →

Volunteer Aptitude Test

1. Match the following terms with the correct definition:

- | | |
|-------------------|-------------------------------------|
| _____ Author | A. Book based on fact; "true" story |
| _____ Title | B. List of items owned by library |
| _____ Fiction | C. Writer of a book |
| _____ Non-fiction | D. Magazine or newspaper |
| _____ Catalog | E. Book about an individual |
| _____ Biography | F. Name of a book or periodical |
| _____ Periodical | G. Story is "made-up;" not "true" |

2. Arrange the following names in alphabetical order:

- | | |
|----------------------|-------|
| Stevenson, J. P. | _____ |
| Alcott, Louisa | _____ |
| Steel, Danielle | _____ |
| Stevenson, Robert L. | _____ |
| Bronte, Charlotte | _____ |
| Steele, Nathan | _____ |
| Berenstain, Stan | _____ |
| Bronte, Emily | _____ |
| Stein, Gertrude | _____ |

3. Arrange the following numbers in correct numerical order from smallest to largest:

- | | |
|----------|-------|
| 292 | _____ |
| 398 | _____ |
| 507.1865 | _____ |
| 507.2 | _____ |
| 423 | _____ |
| 811 | _____ |
| 398.2 | _____ |
| 568 | _____ |
| 398.03 | _____ |
| 507.197 | _____ |
| 398.26 | _____ |
| 808.08 | _____ |

Name two popular adult book authors:

Name two popular authors of children's/young adult books:

Continue on other side →

Agreement, Authorization and Release

Please read carefully before signing.

I certify that the information given by me in this application is true and complete. I understand and agree that any false information, misrepresentation, or concealment of fact is sufficient grounds for either my immediate discharge or refusal of a volunteer position by the Juniata County Library.

I understand and acknowledge that this is an application for a volunteer position and that nothing contained in this application or in the granting of an interview is intended to create a contract of employment.

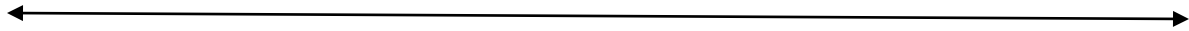
I understand and agree that all information furnished in this application may be verified by the Juniata County Library. I also understand that any offer of a volunteer position is subject to a satisfactory check of references and the submission of a *Criminal Record Check* and a *Pennsylvania Child Abuse History Clearance*. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give the Juniata County Library all information relative to my employment, work habits, and character and hereby release such individuals, organizations and the Library from any liability for any claim or damage which may result.

Print Name

Date

Signature

Date



DO NOT WRITE BELOW THIS LINE

Notes:

Director

Date